



CITY OF MORGAN HILL
17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

draft
SENIOR ADVISORY COMMITTEE
After Action
REGULAR MEETING
JULY 10, 2001

Morgan Hill Civic Center
City Council Chambers
17555 Peak Avenue
Morgan Hill, CA 95037
(408)779-7271

Senior Advisory Committee
Chair Daniel Rhodes
Vice-Chair Marilyn Gadway
Committee Member Doris Bateman
Committee Member Joan Harkness
Committee Member La Gina Metcalf
Committee Member Ken Tougas
Committee Member Jim Wright

Parks & Recreation Commissioner Craig van Keulen

2:00 P.M.

CALL TO ORDER

Chair Rhodes

ROLL CALL ATTENDANCE

Absent Members Metcalf and Wright

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE

Led by Chair Rhodes

OPPORTUNITY FOR PUBLIC COMMENT

None

VERBAL REPORTS

YMCA SENIOR PROGRAM MONTHLY UPDATE

YMCA Director Nelson

Friday afternoon movies not well attended so time change being reviewed.

YMCA will be hosting the Senior Advisory Committee meeting at the Senior Center on September 4. Member Gadway asked that questions from the seniors be gathered prior to the meeting.

Member Tougas asked about outside maintenance. YMCA Director Nelson replied that she is still working on that issue. Concern is the blowing of debris from the parking lot towards the building and will discuss with Public Works Park Crew on how to mitigate.

Member Tougas has suggested to the Youth Advisory Committee provide a clean-up of the outside area as a community project which they have scheduled for August 4.

Member Tougas asked if the scheduled guest speaker regarding Renter's Assistance occur?

He also inquired if the services provided by Marissa Mitchell was by appointment only? It is not clear in the newsletter. YMCA Director Nelson said she would find out and report back.

PARKS AND RECREATION COMMISSION MEETING

Chair Rhodes

Chair Rhodes attended the June meeting and provided a brief update. He plans to attend the July meeting whereas the Senior Advisory Committee applicants will be interviewed.

COA ADVISORY COMMISSION

Representative Tougas

No COA meeting this month.

Provided update on Senior Bond Act AB33, AB50, AB903

CAG MEETING REVIEW

Member Tougas

MSS program (Multi-Service Senior Program) has sent letter out to non-profits informing them of changes.

Max 10 participants added each month which includes home-health nursing assistance. Please make referrals to CAG.

CONSENT CALENDAR

1. APPROVAL OF MEETING MINUTES OF JUNE 5, 2001

Motion made by Member Tougas, seconded by Gadway, approved 5:0.

BUSINESS

2. COMMUNITY RECREATION/SENIOR CENTER FACILITY

Recommended Action: Review outcome of the community meeting held on June 28; discuss timeline for the project; begin bench marking/best practices concept.

Continue best practices list. Bring forward those items favored at other centers.

Committee expressed concern about input from all segments of the population 55 and older regarding programming and the proposed senior center. It was determined that the focus will be on the senior newsletter and to work on mailing lists and networking. In regards to networking, how to make contact with Women In Touch, SIRS and service groups? Discussed was the possibility of a booth at Taste of Morgan Hill and providing talks at the service groups.

It was decided by consensus that the “Best Practices” item stay on the agenda as a standing item.

Some building functions to consider:

Handicap accessibility

Sliding doors that automatically open

Directional signs

Motorized wheel vehicle access

3. COMMITTEE MEMBER TO PARTICIPATE ON ARCHITECT SELECTION COMMITTEE

Recommended Action: Select one member to participate on the architect selection panel scheduled for August 16/17.

Member Joan Harkness will participate, Chair Rhodes will be the alternate.

4. OUTREACH EFFORTS

Recommended Action: Receive update from YMCA regarding representatives of the Mobile Home parks to attend Senior Advisory Committee Meetings (continued).

Is a formal presentation required? Still recruiting active representatives from the senior communities. Will continue to distribute the senior newsletters at various sites.

Member Bateman asked that newsletters be delivered to churches as well. YMCA Director Nelson said that is the plan. Mobile Home parks to have articles as well?

Question to ask—What can we (Senior Advisory Committee) provide?

Vision the proposed senior center to be a vital hub of activity.

Chair Rhodes inquired how will the operation and maintenance be planned?

YMCA Director Nelson said that they are researching an Ambassador program at the senior center. The idea is that when a new senior visits the senior center that they will be greeted and will be assisted in finding a place to sit for the nutrition program. This program may even include a table group incentive to encourage inviting newcomers to sit at the table for lunch.

Member Gadway suggested that staff needs to work with new visitors and make them comfortable

It was requested that Recreation Manager provide the YMCA with the senior survey that was completed two years ago and the mailing list that developed from that.

Chair Rhodes asked that public attendance numbers be listed in the minutes.

5. NEW SENIOR CENTER NEWSLETTER LAYOUT

Recommended Action: Provide comments to YMCA staff regarding the new senior newsletter layout.

The YMCA has purchased new publishing software to complete the newsletter.

Committee members made the following suggestions based on the July newsletter that was distributed at the meeting:

Sections suggested: health tips and exercise tips

Feature an individual from the Center

Article from the Senior Advisory Committee each month (contact Chr. Daniel Rhodes)

Have a senior citizen write special features/stories/poems
Senior Advisory Committee Agenda (can be combined with committee article from Chair)

YMCA Director Nelson said that articles would need to be received by the 15th of each month.

Chair Rhodes suggested that a drop-off box be established at the Senior Center so seniors can contribute articles and items of interest for inclusion in the newsletter.

6. SENIOR ADVISORY COMMITTEE MEETING SCHEDULE FOR SEPTEMBER 4TH AT THE SENIOR CENTER

Recommended Action: Discuss the September meeting date and schedule; further discuss change of locations for Senior Advisory Committee Meetings.

The meeting will be on Tuesday, September 4.
11:30am Members will eat lunch
12:30p.m. Conduct meeting

It was suggested to have the agenda in the September issue of the senior newsletter.

Member Gadway would like to receive some questions or issue cards from the senior center so there are items for discussion.

In response to potential off-site visits to senior housing establishments it was determined that 3 members or less of the Senior Advisory Committee would attend so there is not an issue regarding meeting posting or Brown Act. The YMCA was asked to set up a schedule of visits. The purpose is to identify who the Senior Advisory Committee are and to update on the Community Recreation Center.

ANNOUNCEMENTS

Senior Advisory Committee Vacancies–applications due July 10. Terms expiring for Members Gadway, Tougas and Wright.

Chair Rhodes thanked the Committee for voting him as Chair and that comments are appreciated. He thanked the YMCA for their working relationship.

The City is recruiting for a management analyst. One of the duties will be to work with the senior advisory committee as staff liaison.

REQUESTS FOR FUTURE ITEMS

Transportation/van possibilities
Senior Center Sign Downtown
Senior Bond Act and legislative issues

ADJOURNMENT_____to the next monthly meeting scheduled on Tuesday, August 7 , 2001 at 2:00 p.m.
